

To whom it might concern

Francisco Javier Prieto worked for us as a receptionist from 02.2019 to 03.2020, until the COVID pandemic started.

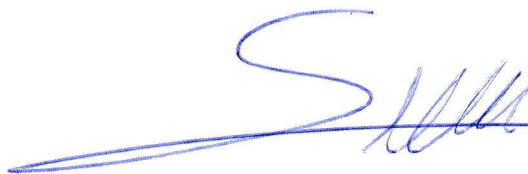
His activities included:

- Dealing with telephone calls.
- Meeting the patients.
- Contacting the building Administrators when needed and managing with them the different everyday problems.
- Managing our agenda with Google Calendar.

Francisco is a disciplined employee who always tries to keep everything up to date, and who looks for a way to make my patients satisfied. One thing I liked is that he never said "No" to our clients, but instead found a satisfactory option for them if, for example, it was not possible to make an appointment for that day.

He is very skilled with languages, on one occasion he helped me to communicate with a relative of a patient who lives abroad, since this relative could not speak Spanish, and with Francisco's help we were able to carry out an indirect follow-up of the progress of the therapy, keeping in touch with that relative who lived with the patient.

Therefore, I recommend Francisco for any related work.



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